

# MECHANICVILLE REVITALIZATION PLAN – PHASE II BOA NOMINATION STUDY

CITY OF MECHANICVILLE  
SARATOGA COUNTY, NEW YORK



## Steering Committee Meeting Summary

To: Mechanicville Revitalization Plan – Phase II Steering Committee  
From: Ted Kolankowski, RLA LEED AP  
Re: Meeting Summary Notes – April 9<sup>th</sup>, 2012 - Meeting #6  
Date: April 11<sup>th</sup>, 2012

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Meeting Location: Mechanicville DPW

Meeting Time: 5:30pm – 7:30pm

Meeting Attendees: Mark Seber, Tom Richardson, Jim Salmon, Sharon Zappolla, Ted Kolankowski, Sarah Quandt

### Summary Notes:

This was the sixth meeting of the Mechanicville Revitalization Plan – Phase II Steering Committee (SC).

This meeting was primarily dedicated to the following agenda items:

- ✓ Request for Proposals (RFP) for the Industrial Parcel
- ✓ Workshop Preparation
- ✓ Draft PowerPoint for Workshops
- ✓ Trails Concepts and Visioning Concepts
- ✓ Next Steps, Schedule Next SC meeting & Workshops

### Discussion Items:

#### Discussion of Request for Proposals (RFP) for Industrial Parcel

The survey has been completed (with legal description) and the PDD District and PDD zoning change for the Light Industrial Park parcel has been adopted by the City Council.

The group discussed outstanding items and progression of the RFP. Key points included:

- Include ROD as attachment
- Include Site Maintenance Plan by DEC as attachment
- Include draft purchase agreement
  - Gives City more control over what the final contract will be
  - B&L will get an example from Rachel for City
- Pre-proposal meeting will be mandatory

- Friday May 11<sup>th</sup>, 2:00 pm
- Include language in RFP for those who pick up later than or can't make the 11<sup>th</sup> meeting:
  - Re-word the RFP to state that a limited number of appointments will be available after the May 11<sup>th</sup> for those who cannot make the 11<sup>th</sup>.
- Committee determined they would not be open to relocating the DPW if a developer inquired (no place to relocate)
- June 1<sup>st</sup> – Proposals Due

#### Discussion of future Visioning Workshops, Draft PowerPoint

- Two more visioning workshops will be held
  - These workshops will be very focused on results previous workshops (2007)
  - Workshops should be in the early evening and finish in around 90 minutes.
- City is interested in using funds to update Comprehensive Plan which is nearly 25 years old. The BOA Nomination Study would recommend updating the Plan and funding from a Phase 3 grant could then be used. It is likely that updates to zoning will be needed which could also be completed using a phase 3 grant.
- Tom asked if BOA project could potentially help with RFP for previous Camorata Cleaner's site (would have to discuss with current owner)
- Revise Industrial/Railroad area to focus primarily on Train Station
  - Take industrial parcel out since RFP will be out
- Tom has meeting with the owner of the old school site
- Esplanade may need help financially
  - What programs and funds are available?
  - Glenn will call Tom with information

#### Discussion of Trails & Visioning Concepts

- Saratoga County needs financial help bringing Zim Smith trail to City line
  - Have some funds, but it is a \$3M project
  - Funds available from many sources
  - Tom will put Jason Kemper of Saratoga County in contact with B&L to collaborate future efforts and design
- Show trail sections going all the way up to Esplanade
- Zim Smith – Route B (This option is not viable at this time)
  - County has already decided where it will be located and has agreement with RR for clearing
- Potential "Mobil Workshop(s)" at community events to reach many citizens
  - June 8th Duck Derby 5:00-9:00
- Workshop dates set:
  - Thursday May 3rd 6:00-7:30
  - Tuesday or Wednesday May 15-16th 6:00-7:30
- Next Steering Committee meeting will be between the two workshops on May 7th at 5:30

Action Items:

- B&L to revise and finish RFP; will send to Val to be finalized.
- B&L to get example of draft purchase agreement
- B&L to revise and finish PowerPoint presentation for meeting.
- B&L to coordinate with Saratoga County on Trail Concepts
- B&L to gather details on funding available to help progress Esplanade Project

Next Meeting Date(s):	Workshop #1	Thursday	May. 3 <sup>rd</sup>	6:00 pm	Senior Center
	SC Meeting	Monday	May 7 <sup>th</sup>	5:30 pm	DPW
	Workshop #2	Wednesday	May. 16 <sup>th</sup>	6:00 pm	Senior Center